

Officer Delegation Scheme (Executive Functions) relevant to the Inclusive Growth, Culture and Sport Scrutiny Board

The Director of City Development is authorised¹ to discharge the following functions²

4) Economic Development including:-

- a) business support;
- b) the Council's markets service; and
- c) management of the city centre.

5) Employment and skills including:-

- a) **Provide leadership and coordination of the post 16 skills and learning system, working with people, schools, colleges, universities, employers, providers of information and guidance** with the aims of:
 - getting more people into jobs
 - increasing labour market productivity
 - meeting employer needs, tackling skills shortages and supporting the growth of priority sectors
 - supporting people to progress within their careers, particularly from low paid roles to better jobs
 - developing, attracting and retaining skilled, creative and entrepreneurial people to help develop a successful economy
 - improving transition from education to work, and to support lifelong learning for people to develop and fully participate in civic life and progress their careers and respond to economic change.
- b) **Provision of information, advice and guidance services in community and school settings**
- c) **Apprenticeships** including:-
 - working with learning and training providers to develop and deliver provision to meet changing labour market needs
 - supporting the implementation of the corporate apprenticeship provision
- d) **Vocational training and allied services for persons over compulsory school age including:-**
 - putting employers at the heart of the system, influencing learning and training providers to ensure provision meets employers' needs; and
 - working with learning and training providers to develop and deliver provision to meet emerging labour market needs
 - the commissioning and delivery of adult (19 plus) learning programme in communities; and
 - working with employers to strengthen their workforce training

¹ Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

² Together with similar and ancillary functions which have not been delegated to another Director.

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e) Provide leadership and coordination of the city's employment support offer including:-

- promotion of partnership working and aligned provision to assist residents to obtain employment
- working with employers to meet their workforce needs
- commission and deliver services to support citizens in disadvantaged communities to enter and stay in employment, and
- working with employers and careers advice and learning providers to support the progression of low paid workers into better jobs, and coordinating work to removing other barriers to progression.

6) International and domestic inward economic investment including:-

- a) tourism and the visitor economy.

9) Culture including:-

- a) museums and galleries; and
b) arts and events.

10) Sport and Active Lifestyles including:-

- a) leisure centres and community sports facilities³.

³ The Director of City Development's delegations do not cover golf courses and outdoor pitches in parks which falls within the delegations of the Director of Communities and Environment.

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The Chief Executive is authorised⁴ to discharge any function of the Executive not otherwise delegated to a Director including the following functions in relation to ⁵

3) Devolution and local freedoms including:-

- a) Delivery of devolved powers and freedoms, including those received through the city deal and growth deal, in conjunction with the LEP;
- b) Liaison with:-
 - i) West Yorkshire Combined Authority and Leeds City Region bodies;
 - ii) Central government departments; and
 - iii) Core Cities.

The Director of Children and Families is authorised⁶ to discharge the following functions⁷⁸

2) Learning, Skills and Universal Services

e) 14-16 Skills Development

- i) Support the development of a diverse learning offer including University Technical Colleges, Studio Schools, Direct College enrolment and Free Schools;
- ii) Support the development of academic, technical and vocational pathways that contribute to local labour market needs;
- iii) Promote the opportunities available to young people at 14; and
- iv) Promotion of business engagement in schools and colleges through high quality Careers Education, Information, Advice And Guidance.

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⁵ Together with similar and ancillary functions which have not been delegated to another Director.

⁶ Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

⁷ Together with similar and ancillary functions which have not been delegated to another Director.

⁸ In accordance with the resolution of the Executive Board 6 July 2005 the Director of Children and Families will also carry out relevant functions in relation to the Building Hope – Leeds/Sri Lanka Tsunami Appeal Charity